



15th July 2020

Dear parents and carers,

I hope you and your family are keeping well and staying safe.

I am writing to inform you of the date when your child must return to school in September 2020. The Government guidelines were published in July and these are the guiding principles that will inform our planning and new academic year.

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>

In order that we do all that we can to re start the students' learning and keep students and staff safe, we will be applying these underlying principles as we plan for the students' return:

- Students will operate in year group bubbles.
- They will have a defined and zoned area of the building that will be restricted to their year group only, e.g. the middle block on the William Parker campus, will be allocated to year 9 students only.
- Year groups will be allocated classrooms spaces and outdoor areas.
- Where necessary, students will remain in their classroom and the teacher will move between classrooms.
- Students will sit at their desks facing forwards.
- There will be strict guidelines about students NOT making any contact with each other and adhering to the catch it, bin it, kill it strategy.
- Sanitiser and washing of their hands will be expected on entry to their bubble, at the exit and in between movement to and from classrooms.
- Teachers will keep at least 1m distance from each other and from the students.
- Nearly all teachers will be kept within a campus bubble.
- All classroom desk and chairs will be wiped and cleaned at the end of each day.

These are only the basics and we will provide you with much more detail and information, before your child returns in September. As we have done with the community classrooms and the Year 10/12 school, we will provide access to the relevant aspects of the risk assessments. We aim to provide a virtual tour of each building which will be available on the web site by 1st September so that students and parents can see how we will operate the bubbles.

Prior to the 1st September, there will also be a parent FAQ available on the web site so that we can address your questions and concerns.

In preparation for a full return to near normal lessons, we are delivering an induction to each year group during the week of the 7th September:

Year group	Date of Inductions	Start and finish time
Year 7	7 th , 8 th and 9 th September	7 th and 8 th Sept: 8.45am - 1.00pm 9 th Sept: 8.30am - 3.15pm
Year 8	Weds 9 th September	10.00am - 3.15pm
Year 9	Tues 8 th September	8.45am - 1.00pm
Year 10	Weds 9 th September	10.00am - 3.15pm
Year 11	Weds 9 th September	1.00pm - 3.15pm
Year 12	Tues 8 th September	1.30pm - 3.15pm
Year 13	Tues 8 th September	10.00am - 12.35pm

Particular students in years 8, 9 and 10 will be invited to attend a meeting to support the student being fully prepared for a successful return to school. You will receive a letter or email if you are invited to a reintegration meeting.

ALL year 11 students will be invited to attend a meeting with their parents on the 7th or 8th September, where they will discuss the student's attendance, behaviour and autumn term 1 assessment grades. At this meeting there will also be a discussion about what each student needs to do to maximise their learning time and we will set targets for the student for the autumn, spring and summer term. Parents will be informed of the meeting by letter and email.

Year 12 and year 13 will have their induction on the 8th September at the stated times. The induction will enable us to confirm the Covid-19 arrangements, review our expectations of 6th form students and distribute their timetables. It is essential that all students attend this session.

We expect 100% attendance and nothing less. Anything less will reduce a student's attendance percentage and will place the student at an extreme disadvantage. We want to start teaching your child, face to face. In order to address student and parent anxieties, we will be explaining all that we are planning and will implement in order that we protect students in their year group bubbles. We will also share a virtual tour so that students and parents can see how each year group bubble will operate.

You will have seen all that we have done to enable yr10 students and the students of keyworkers to come to school and to be able learn in a classroom with other students. The virtual tour is still available on our web site. Before the end of the summer term, we will write to parents and students to explain how the school will operate in September. We will continue to communicate, and we will update the parent FAQs where you will find answers to your questions.

Year 10 summer school

Has your child signed up for our summer school: 24th August – 28th August 2020?

They will receive 4 hours of intensive subject teaching where we will re-teach specific knowledge to close any gaps and to ensure students are readily prepared for the continuation of their learning in September. Please email Mrs Deeprise if you want your child to receive this great opportunity.

Your Child's Attendance

Please find attached some information regarding your child's attendance to school from September. Please contact the helpline if you have any questions or queries. We are hoping to have a positive start to the next academic year and are looking forward to seeing all our lovely students face to face.

A vertical poster with an orange background and a pattern of small white dots. The text is in white, bold, uppercase letters. At the top, it says 'ESBAS SCHOOL ATTENDANCE HELPLINE' followed by the phone number '01273 481967'. Below that, it states 'IF YOU HAVE ANY QUESTIONS ABOUT SCHOOL ATTENDANCE FROM SEPTEMBER 2020, ESBAS STAFF WILL BE AVAILABLE TO TALK EVERY TUESDAY AND THURSDAY IN AUGUST BETWEEN 1-3PM.' Further down, it says 'ALTERNATIVELY, EMAIL A QUESTION TO:' followed by the email address 'ESBAS@EASTSUSSEX.GOV.UK'. At the bottom center is the ISEND logo, which consists of a cluster of orange dots of varying sizes to the left of the word 'ISEND' in bold, uppercase letters. Below 'ISEND' is the tagline 'CHAMPIONING CHANGE FOR CHILDREN' and a small URL 'www.essex.gov.uk/childrens-services'.

So, for now, I sincerely hope that you have a wonderful healthy and safe summer and I look forward to writing to you very soon.

Yours sincerely,



Yvonne Powell
Executive Principal