



Dear Parent/Carer,

Video message from Mr Scafe is available at <https://www.youtube.com/watch?v=13crLouGu3E>

I hope you and your family are enjoying all the festivities that the Christmas holidays bring.

It has been a pleasure getting to know our students this Autumn with so much to be proud of. Staff have been so impressed with our students' politeness, hard work, tenacity and pride in wearing their school uniform which is always wonderful to hear and to witness. Thank you to parents/carers, students and staff for working jointly to make this a fantastic community.

In preparation for pupils returning to school on **5<sup>th</sup> January 2021** there are some important reminders that I'd like to draw to your attention. Being polite, confident and articulate are just as important as excellent examination grades.

After Christmas, we expect the following:

- 1. There should be no jewellery – this includes, bangles, bracelets etc. This rule extends to jewellery in the hair. Only a watch is permitted and one set (pair) of small studded earrings.**
- 2. The school bag must be of an appropriate size to accommodate school books.**
- 3. Students should not return to school with unnatural hair colour or grooves cut into their hair or eyebrows.**
- 4. Students will not wear make-up.**
- 5. Navy blue school skirt (pleated, unrolled and no more than 2 inches above the knee)**
- 6. Students must wear face coverings whilst navigating around the school site. Please ensure your child comes into school with at least one spare mask.**

Students arriving without the correct school uniform or equipment will not be permitted to enter main school circulation. Instead, these students will be directed to our Internal Exclusion room where they will remain until their uniform is corrected, parents attend school to provide the missing items or parental permission is granted for the student to travel home to correct their uniform. Whilst in the Internal Exclusion room, students will complete silent study. For a full list of uniform and equipment expectations please access the policy via the link overleaf.

For the school uniform and behaviour policy please click on this link:

[https://arkalexandra.org/sites/default/files/Uniform%20Policy%20-%202020-21%20-%20Updated%2028%20Aug%202020\\_o.pdf](https://arkalexandra.org/sites/default/files/Uniform%20Policy%20-%202020-21%20-%20Updated%2028%20Aug%202020_o.pdf)

**Mobile phones must not be seen, used, or heard during the school day.** This policy refers to ALL mobile communication devices. Students must not have a mobile phone device out of their bags or pockets at any point whilst at school. If it is seen, used or heard staff have been told to confiscate the device.

High sugar and unhealthy food and drink are also banned from school. Please encourage your child to eat breakfast and to not consume energy drinks before or during school.

Lastly, I'd like to remind all in the Ark Alexandra Academy community about the fantastic reward systems in place for the students who impress staff here with their excellent attendance, punctuality, behaviour,

Principal: Mr L Collins  
Network Associate Principal: Mr J Scafe



academic effort (including excellent presentation of work) and wider school contributions. We use a 'net' Golden Ticket system which means that the students' negative behaviour points are subtracted from their positive ones. In short, students who gain a significant amount of behaviour points but also gain achievement points will be at a disadvantage, compared to the students who get fewer behaviour points & significantly more positive ones! Of course, in addition to this we will be rewarding students regularly throughout the year through golden ticket draws in assemblies where prizes such as Amazon vouchers, USB sticks and other school branded items can be won.

We wish all members of the Ark Alexandra Academy community a peaceful Christmas and wonderful New Year.

Mr Scafe  
Associate Principal